

Bainbridge Island Saddle Club Board Meeting
November 14, 2023

Melissa Davis, President, called the regular Board Members meeting to order at approximately 6:30 PM via Zoom, Bainbridge Island, WA.

In attendance and constituting a quorum:

Melissa Davis, President
Amy Driggers Janof, Vice President
Kylee Stanton-Hicks, Treasurer
Soomie Ahn, Secretary
Kathy Countryman
Meghan Lawson
Gus Peña
Alex Mackin
Jayne Roper, Accountant

Absentees:

Max Kleinman
Alexandra Cuellar-Carpenter

President's Report:

Review of October 2023 meeting minutes. Corrections and amendments to previous meeting minutes:
N/A

MOTION by Kathy Countryman: Move to approve the minutes of the October 2023 meeting. Seconded and carried without dissent.

Vice-President's Report:

Bathroom Renovations update

- Bryan Kramer is ready to start demo-ing
- Need for volunteers minimal
- Electrical & plumbing will be handled by sub-contractors
- Bathroom committee: Melissa Davis, Amy Driggers Janof, Kylee Stanton Hicks

ACTION ITEM by Amy Driggers Janof: need to do unit cost analysis

Bainbridge Island Saddle Club Annual Gala on Nov. 4, 2023, Island School, Day Road on Bainbridge Island

Gala Update

- attendance numbers lower than expected
- Ticket sales did not cover the cost of the event
- seeking suggestions for 2024 Gala
- dessert dash better understood this year
 - more homemade desserts donated than store-bought

Treasurer's Report:

Kylee Stanton Hicks

- reviewed current balance
 - check from Rotary Club was received
- Club applied and received property tax exemption due to 501.3C status
 - annual renewal of tax exemption status required

Jayne Roper, Accountant

- Sales Tax Re-seller's license has expired
 - need to renew
- Kitsap Bank needs a copy of the October minutes, Club by-laws, and names of the people who will be placed on the new Club account

ACTION ITEM for Jayne Roper: work with Kylee Stanton Hicks to renew Sales Tax Re-seller's license

ACTION ITEM for Kylee Stanton Hicks: deliver requested documentation to Kitsap Bank

ACTION ITEM for Melissa Davis, Amy Driggers-Janof, Kylee Stanton Hicks, Soomie Ahn, Jayne Roper: go to Kitsap Bank to sign required paperwork

MOTION by Kylee Stanton Hicks: Move to approve the financials. Seconded and carried without dissent.

Old business:

Shared Easements

Max Kleinman was absent so no update available.

Call for 2024 Project ideas for 2024 Budgeting

- round pen
- dip jar for donations
- new water wheel

ACTION ITEM by Kathy Countryman: will get pricing for new sprinkler system and a new water tank

ACTION ITEM requested by Jayne Roper: price estimates for project ideas

New business:

- Discussion regarding sponsoring dressage shows
- Discussion regarding the cook shack and the Pony Club

ACTION ITEM by Kylee Stanton Hicks: will discuss expectations and future commitments with the Pony Club

- Review of show fees for hosting

ACTION ITEM by Meghan Lawson: will offer recommendation to the Board on revising rental agreements to make renting the Saddle Club more affordable

- Discussion regarding vision and purpose of the Saddle Club
 - Discussion of Board member responsibilities
 - upcoming December 5 meeting with Jason Taylor, Bainbridge Community Foundation
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Motion to adjourn meeting by Kathy Countryman; seconded by Gus Peña; motion approved by all

Minutes submitted by Soomie Ahn, Secretary