

BAINBRIDGE ISLAND SADDLE CLUB

Board Meeting **Minutes**

April 18th 2023, at 6:30pm

Zoom & In Person

Attendees: Kathy Countryman, Amy Driggers Janof, Melissa Davis, Kylee Stanton Hicks, Soomie Ahn, David Dunn, Alexandra Cuellar, Alex Mackin, Gus Pena, Meghan Lawson, Helena Janof

1. Call to Order and Welcome
2. Review and Approval of March Meeting Minutes – Approved by the board.
3. Review and Approve of March Financials – Kylee – Approved by the board.
 - a. Paid insurance.
 - b. Increase cost of upgrading number of contacts on website went into effect.
 - c. \$1800 in memberships, membership numbers are down.
4. Bathrooms – Rotary Grant – Melissa
 - a. Rotary has awarded BISC \$7500 to repair/upgrade the bathrooms. This is contingent on our ability to raise the remainder of the money needed to complete the project. The one estimate we have came in over \$22k. Initially the board members that met on the issue had discussed declining the grant. Rotary came back and offered it as a challenge grant. It will be awarded to us if we can raise the remainder of the money by October 1st, 2023. They also gave us the option to change the scope of work. Board to vote on this item.
 - b. Amy shared proposed floor plan for bathrooms. It includes making both unisex with one toilet and current unisex bathroom an ADA bathroom. Amy recommends that we contract for plumbing, do demo and some labor ourselves to reduce cost. Alex Mackin warned against DIY as it won't be covered under contractor warranty. Soomie suggested we consider plan to move bathrooms to their own structure similar to what the Park District uses. This was met with concerns over increased cost.
 - c. Board voted to move forward with the challenge grant in an 8 to 1 vote.
 - d. **Melissa** to get back to Rotary on acceptance.
 - e. **Amy** and Melissa to coordinate on next steps.
5. Membership Update – Kylee
 - a. At the time of the meeting, we only have 67 active memberships. There have only been 5 new in the last 30 days. This makes it difficult to budget when we can't rely on renewals. Discussion as to why memberships are not renewed. Less riders haul into the club than in the past. Many other benefits of membership other than use of the club that we need to lead with in order to increase membership.
 - b. Discussion on increasing membership fees, as well as a price break for those that renew prior to the March due date. There hasn't been a membership price increase in several years. Board agreed and will set a price later this year.

- c. Side conversation on trainers that attend, ride and coach at the shows but are not members. Some dispute on if this is a rule or not, as it is not clearly stated. Will table for a future meeting after we have reviewed our insurance requirements.
6. Use of driveway from next door neighbor – David
 - a. David drafted a letter to the neighbor and sent to the board for review. Letter to be sent to Juliet Sears as she is the property owner. Letter stated that the gate would be locked on Monday, April 24th and encouraged membership for riding access to BISC property. Board requested that date be moved out to May 1st and some language changed. Letter will be sent in the morning. Main concerns were liability of non-members riding through the grounds and risk of adverse possession for portion of driveway if we don't put our request in writing. Letter to include language about having a dialogue. The majority of the board voted to move forward with sending the letter.
7. Jr. Board Update – Kylee
 - a. New members Sierra Berry and Zoe Siebert
 - b. Had a meeting last night – Soomie presented about the summer barn tour and other fundraising ideas. Jr. Board would like to hold a clinic at the club. Working on presentation for cross-country jumps. Spoke to park district about helping with Manzanita Park work parties.
8. Scholarship – Kylee
 - a. Kylee proposed a BISC scholarship.
9. Fundraising – Soomie
 - a. Has 2 Jr. Board members that will help with Barn Tour planning. Looking at possible dates of July 22/23 or July 29/30.
10. Photo release for social media use – Meghan
 - a. Looking for ideas on how to handle this. Right not is not stated in either membership or show form. Suggested added a check box to the entry form where you could give permission for the club to use photos taken of you.
11. Hunter/Jumper Show recap – Meghan
 - a. Show was smooth, well attended. ~\$1860 in entry fees, ~\$395 in stall fees
12. Proposal for round pen/longing area – Meghan
 - a. Many attendees of the schooling show have asked for a place to be able to lunge their horses. Need a separate area from the warmup pen. Meghan and Katie looked at a few areas after the show that might work. One would require removal of brush and stumps.
 - b. **Meghan** to put together an estimate that includes panels, dirt work and footing.