

BAINBRIDGE ISLAND SADDLE CLUB  
Board Meeting Minutes  
April 19<sup>th</sup>, 2022 at 6:30pm  
BISC/Zoom

Attendees In Person: Melissa Davis, Kathy Countryman, Kylee Stanton-Hicks, Amy Driggers Janof, Helena Janof. Zoom: Max Kleinman, Alexandra Cuellar, Meghan Lawson

1. Call to Order and Welcome
2. Review and Approval of March Meeting Minutes – Board Approved
3. Financials
  - a. Review and Approve – February/March - Board Approved
4. Grounds – things that need to get done
  - a. Trees that need trimming before first show – **Kathy** will have Kevin trip branches on driveway that will scrape the top of trucks and trailers, **Kylee** will have Byron the tree guy come up and look at larger tree jobs.
  - b. Plan to get grass mowed – Board approved to have Alex's 15 year old son mow the lawn once a month the week before a show. Will pay him \$50 per time. **Kylee** will review insurance to make sure it is ok. He will need to be supervised.
  - c. Well issues – Last month we had an issue with the well turning itself off, it was a pressure valve. Gresham well and pump came out and fixed it. Repair was \$300. They gave us a quote to replace the pressure tanks. One has failed and the other is at 15%. Quote is \$3500 – Board approved. **Melissa** will call Gresham to schedule the work.
  - d. New storage shed – needs paint -**Kathy** said if we get the paint, here barn kids will paint it. Will plan for it when the weather is dry.
  - e. Broken pipe in cook shack – us or BIPC? Pam said this is BISC, **Melissa** will schedule plumber.
  - f. Need to plan for winter this year, several broken pipes when water was turned on. – **Melissa** will schedule end of year work party earlier in October this year and make sure we get pipes drained when water is turned off.
5. Committees - check in and update
  - a. Facilities - **vacancy**
  - b. Communication/Website – **Melissa**
    - i. Membership correspondence – Mercer Island Saddle Club has asked to review our bylaws and meeting minutes as they are updating theirs. Board approved to give them copies for review. **Melissa** will coordinate.
    - ii. Pony club parent asked about joining as a supporting member. Was told they didn't need an active membership since they are not

*using the club. We think they plan to use it for camp this year. **Melissa** will clarify and review Pony Club agreement on Google Docs.*

- iii. *Putting board meeting minutes on website – We need to do this as a non-profit. **Melissa** has added last months and will do tonight. **Tara** agreed to help with this.*

c. *Volunteer Coordination -Jenniver Turla has left the board, we need to organize volunteer coordination. A small group of board members is meeting at T&C Wednesday night to brainstorm.*

- (1) Coordinating for shows and work parties
- (2) Sign up Genius

#### 6. Spring Clean Up – March 26<sup>th</sup>

- a. *Attendance - 18 total in attendance. Good showing from Whitethorne farm. **Melissa** sent out thank you cards. Would like to keep doing this if she can get lists of volunteers from events.*
- b. *How/Where do we want to track hours? – This needs to be part of volunteer hours discussion. Would be great if it were somewhere that members could see their hours.*

#### 7. Future Planning for the Club

##### a. Improvements to Prioritize

- i. *Water trailer (\$10-12K) Discussion if this is the way to go, have we looked at a sprinkler system for the arena(s). Concerns over one more piece of equipment to maintain and needing to coordinate another body to run it. **Max** to research and get back with prices in 2 weeks.*
- ii. *Widen Driveway – **Kylee** will have Byron the tree guy come out and look. The city is making is challenging to remove trees from properties on the Island. **Melissa** and **Kylee** walked the grounds to identify trees that make it difficult to get a trailer on the driveway around the warmup arena.*

#### 8. Other Business

- a. *Pony club rental for July – questions about rental and pricing. **Melissa** will check Pony club agreement and talk to Olivia.*
- b. *Wild Apricot – do we need to consider upgrading due to the issues with running over on contacts. Will need to check the price again. **Melissa** said we are good for now, but need to consider it in the future as we add more events and clinics.*
- c. *Flying changes – magazine is shutting down. **Melissa** plans to start a regular club newsletter **Tara** offered to help. **Melissa** will set up time to show Tara the website.*

9. Adjourn -**Next meeting is 6:30pm Tuesday, May 17<sup>th</sup> at BISC**